

LINCOLN-LANCASTER COUNTY HEALTH DEPARTMENT

Board of Health
May 10, 2016

I. ROLL CALL

The meeting of the Board of Health was called to order at 5:02 PM by Craig Strong at the Lincoln-Lancaster County Health Department. Members Present: Bill Avery, Alan Doster, Jacquelyn Miller, Michelle Petersen, Tom Randa, Jane Raybould, Dave Derbin (ex-officio) and Craig Strong. Tim Sieh (ex-officio) arrived at 5:05 PM. James Michael Bowers arrived at 5:10 PM.

Members Absent: Heidi Stark and Molly Burton (ex-officio).

Staff Present: Judy Halstead, Scott Holmes, Steve Frederick, Steve Beal, Gwendy Meginnis, Andrea Haberman, Christina Hitz, John Chess, Brian Baker, Justin Daniel, Nancy Clark and Elaine Walsh.

Others Present: Donna Garden, Gene Hanlon, Linda Hubka, and Gus Hitz.

Introductions

Donna Garden, Assistant Director, Public Works and Utilities, Gene Hanlon, City Recycling Coordinator, Linda Hubka, Food Advisory Committee Chair, and Gus Hitz, husband of Christina Hitz.

II. APPROVAL OF AGENDA

Col. Strong asked if there were any additions or corrections to the Agenda.

Motion: Moved by Ms. Raybould that the Agenda be approved as printed. Second by Dr. Petersen. Motion carried by a 7-0 roll call vote.

APPROVAL OF MINUTES

Col. Strong asked if there were any additions or corrections to the Minutes.

Motion: Moved by Mr. Avery that the April 12, 2016 Minutes be approved as printed. Second by Ms. Raybould. Motion carried by a 7-0 roll call vote.

III. PUBLIC SESSION

DEPARTMENT REPORTS

A. Health Director Update

Ms. Halstead thanked everyone for attending the Board of Health Annual Luncheon and Awards Ceremony. Dr. Ali Khan, Dean of the College of Public Health at the University of Nebraska Medical Center, was not able to attend. She will arrange for

Dr. Khan to visit the Health Department this summer. She stated the Luncheon and Awards Ceremony were filmed and will be available on the City's Channel 5 in the near future.

Ms. Halstead stated Dr. Petersen and Mr. Randa's reappointments to the Board of Health were approved by the Lincoln City Council and Lancaster County Board of Commissioners. The Lincoln District Dental Association's nomination of Katie Garcia, DDS was also submitted to the Lincoln City Council and Lancaster County Board of Commissioners for approval. Dr. Garcia would replace Dr. Stark as the Dental representative to the Board of Health.

Ms. Halstead stated she and Ms. Cook met with the Mayor's Office regarding the 2016-2017 and 2017-2018 budget request. She expects the Mayor will present his proposed budget to the Lincoln City Council around the first week in July. The Mayor's Office will also release the Taking Charge Survey in the coming week. The public is urged to complete the customer satisfaction survey. Survey results are used to help prioritize City services.

Ms. Halstead asked Board members about their availability for the July 12, 2016 Board of Health meeting. In the past, the Board has not always met in July due to vacations, etc. Dr. Petersen, Col. Strong and Mr. Randa indicated they would not be available for the meeting. This item will be discussed again at the June 14th Board of Health meeting.

IV. CURRENT BUSINESS (Action items)

A. Proposed Policy 223.24 – Property Transfer Review

Mr. Chess stated properties serviced by onsite water or wastewater treatment systems are inspected and letters of determination are issued by the Health Department prior to the sale of the property. This program began in 2006. The proposed policy would ensure letters of determination are issued within five business days after receipt of the inspection reports. The policy would also provide guidance on factors that affect the approval or denial of a property transfer. He reviewed the process and the reports. He stated local Title Companies are very positive about the program.

Motion: Moved by Dr. Miller that the Board of Health approve Policy 223.24 – Property Transfer Review. Second by Ms. Raybould. Motion carried by an 8-0 roll call vote.

V. CURRENT BUSINESS (Information Items)

A. Recycle Lincoln! Proposed Ordinance to Ban Cardboard From The Landfill

Ms. Garden, Public Works & Utilities Assistant Director, provided a presentation on the proposed City ordinance to be included in LMC 8.32 to ban cardboard from the landfill. She stated recycling efforts help grow the local economy and reduce the expensive need to expand the landfill. She noted 42% of the waste that goes to

the Bluff Road Landfill is readily recyclable. She reviewed the Solid Waste Management Plan 2040 including the 20 member Citizen Advisory Committee, 10 Member Workgroup and overall goals. The Workgroup met and prepared a 3 Phase Plan which included: 1) all haulers offer recycling to residential and commercial customers; 2) disposal ban of corrugated cardboard from residential and commercial waste generators, and 3) consideration of future material disposal bans. The plans would include educational/behavior change programs. The Workgroup met with Stakeholders which included waste and recycling collection companies, processors, property managers, retailers, human resource groups, neighborhood associations, etc. to present their proposals and gather their input and suggestions. From the input, a draft ordinance was prepared. She reviewed the proposed ordinance and proposed dates of implementation of the landfill ban dates. Board members asked about plastic recycling, enforcement, educating the public, how the proposed ordinance will affect low income individuals, who is defined as a recycling collector and the licensing requirements. Ms. Raybould noted the education process would be extremely important. Ms. Halstead asked Board members to send any additional comments and suggestions to her and she would forward them to Ms. Garden.

B. Smoke Free Multi-Unit Housing Update

Ms. Hitz provided an update on the Department's Tobacco Program Smoke Free Housing Initiative. She reviewed the smoke-free policies for multi-unit housing and why it is important noting cigarettes are now the second leading cause of fires in Lincoln. A Smoke-Free Housing Summit was held on in November, 2015 and was well attended. Participants learned about making rental property smoke-free and improving compliance with existing smoke-free housing policies. She stated the Department, Safe Kids Lincoln Lancaster County , Farm Bureau Financial Services and Paul Davis Restoration will provide three "Fire Safe Landlord Training" sessions in 2016.

C. Food Advisory Committee Update

Mr. Daniel and Ms. Hubka, Chair of the Food Advisory Committee, provided an update on the Committee. Mr. Daniel stated the Committee recently worked on the "No Bare Hand Contact" policy for food handlers. The policy was approved by the Board of Health and the Lincoln City Council. He reviewed the Committee's objectives and upcoming policy updates. Ms. Hubka reviewed the membership of the Committee and policy updates. The Food Advisory Committee and staff will be reviewing and updating the FDA Standards in the coming months.

VII. FUTURE BUSINESS

VIII. ANNOUNCEMENTS

Next Meeting – June 14, 2016– 5:00 PM

IX. ADJOURNMENT

The meeting was adjourned at 6:38 PM.

Elaine Walsh
Recording Secretary

Jacquelyn Miller
Vice-President